



## **Request For Applications under the** **Hunger Action Network** **of New York State: Mini-Grants**

In order to address hunger and increase access to nutritious food, Hunger Action will distribute funds to organizations that aim to develop innovative food projects that benefit low-income New Yorkers. Some examples of potential projects include Community Supported Agriculture projects (CSAs), community gardens, rooftop and container gardening, food rescue/gleaning programs, and food buying clubs. Hunger Action will distribute around a dozen mini-grants.

- I. **Announcement:** Hunger Action Network has funds available through the Indirect Vitamins Purchasers Antitrust Litigation Settlement administered by the Attorney General. Hunger Action encourages eligible organizations to request funds for innovative food projects that improve the health and nutrition of low-income New Yorkers by increasing their access to nutritious food.

Funds can be used to start new projects that provide food to low-income individuals. Existing projects will be funded only if they have a major change in scope and population served. Special consideration will be given to projects that increase the availability of fresh locally grown food, such as CSAs or gleaning. Ideal applicants will create projects that can be continued after the funding period expires.

- II. **Timeline:** There will be two application cycles for this grant. The first application deadline will be Friday, April 4, 2003. Those projects can start as early as April 4, 2003, although Hunger Action does not anticipate distributing funds before May 1, 2003. Projects must be operating in 2003 and can have a project period of up to eighteen months. The second application deadline will be October 30, 2003. Those projects may begin in 2004 and must be completed in December of 2004. Hunger Action anticipates awarding half of the funds in the first grant cycle and the remainder of the funds in the second cycle.
- III. **Eligible Applicants:** Emergency Food Programs, schools, and other community-based organizations are eligible to apply for funds. It is not necessary for the applicant to have a formal IRS 501(c)(3) status, but funds will not be awarded to for-profit agencies. Eligible organizations are those that work with low-income, homeless, or hungry populations or develop community resources to assist those populations. Funds must be used for non-partisan, charitable activities.
- IV. **Application Procedure:** Applicants must submit their completed applications so that Hunger Action receives it by Friday, April 4, 2003. Hand-delivered applications will be accepted. Applicants may request up to \$8,000.00. However, the average grant will be \$5,000, with a maximum of \$60,000 total to be awarded through the two grant cycles.

Approved grant recipients will be notified by May 2003 and we expect to distribute funds at that time.

Applications should be mailed to:  
Hunger Action Network of NYS  
94 Central Avenue, #2  
Albany, NY 12206  
C/o Elizabeth Wagner

In addition to completing the enclosed application, we encourage applicants to include the following attachments: IRS 501(c)(3) form (if applicable), newspaper articles, and two letters of support from other agencies.

- V. **Contact Information:** Hunger Action views this as a collaborative process and encourages applicants to contact us to discuss possible projects. If you have any questions or wish to discuss the project, please contact Susannah Pasquantonio at (212) 741-8192 ext. 3# or Sheila McCarthy or Liz Wagner at (518) 434-7371. This application is available for downloading at [www.hungeractionnys.org](http://www.hungeractionnys.org)





3. Provide a detailed project description. Include the overall project goals and **specific objectives** that detail how you will accomplish the goals. NOTE: if you provide an attachment to this question, please limit your response to two pages.

4. Please describe who will benefit from the project and how they will benefit. This should include a description of the target population, the geographic area of the project, and the proposed impact/effects of the project on the target population.

